**Beaver Island District Library**

**Board of Trustees**

**Regular Meeting Minutes**

**December 16, 2021**

Present: Irmscher (2024), Fiegen (2022), Foli (2024), Loder (2022), Lyle (2022), Mitchell (2024), Sramek (2024)

Absent:

Other: Jacque LaFreniere, Patrick McGinnity, Richard Speck,

1. **Meeting called to order by Irmscher at 5:06 pm.**
2. **Changes or additions to agenda:** 
   1. The vacant Peaine Township Board seat, the N. Johnson consultation proposal, and Director Succession were added to old business
3. **Public Comment**: None
4. **Approval of Minutes**: Motion to approve minutes of the November 18th, 2021 Regular Meeting proposed by Sramek, Foli seconded—Motion carried
5. **Financial Report**: A motion to approve bills paid for November 2021 proposed by Sramek, Lyle seconded—Motion carried
6. **Director’s Report**: McGinnity went over the patron numbers for November, which were consistent both with the seasonal trend and the slow rebound from 2020. The library is applying for another NEA Big Read grant, and has Ancestry genealogical database access once again, in collaboration with the BI Historical Society. Sramek remarked about the website statistics, and how the library needs to find ways to serve more patrons online, especially as our in-person numbers remain depressed following COVID-19.
7. **Old Business**:
8. Library Endowment/Bookspines

McGinnity updated the Board on the donation status [$6900 received as of 01/05/22]. Mitchell offered to send thank you cards from Haiti. Loder updated the board on the BICS art program’s research into a woodburning unit that would include producing some or all of the book spines. The estimate was that $1500 would allow for the purchase of enough equipment to supply an entire class. A local contractor has offered to supply the wood. [The brewery also has a stockpile of hardwood donated by Karl Heller that could be used.]

Motion proposed by Sramek to approve the expenditure of up to $1500 to purchase, in collaboration with the Beaver Island Community School, woodburning equipment to be used in part to produce BIDL Endowment book spines; Foli seconded—Motion carried

Loder will coordinate with the school on the best way to purchase the equipment from a bookkeeping standpoint.

1. Peaine Township Board seat

It was reported that the Township has posted the vacancy and reportedly received at least one letter of interest.

1. N. Johnson interior design consultation

No update at this time. The Director will coordinate with Johnson to get her input on possible changes.

1. Director Succession

LaFreniere agreed to transition into an assistant/interim director position if needed. The job description will need to be evaluated and updated for a posting. There was a extensive discussion of posting requirements for a public entity, the possibility of promoting from within, and what the best course forward is. It was decided to reach out to the library attorney to ensure that things are done properly.

1. **New Business:**
2. BIDL Board Committees

Irmscher reminded the board that at the November meeting the discussion of standing committees was brought up and there were volunteers for fundraising/marketing. It was decided that a Hiring/Personnel Committee was needed. Loder, Sramek, and Lyle agreed to serve on said committee and report back to the Board at large.

1. **Correspondence: None**
2. **Public Comment/General Comments**:

**Meeting adjourned 6:20 pm.**

Next regular meeting:

**5:00 pm, January 20th, 2021.**

-*Respectfully submitted by Patrick S. McGinnity, Director*